

MARYLAND LEASE APPLICATION

(Please Print)

The Donaldson Group

Date: \_\_\_\_\_

Property: \_\_\_\_\_

Consultant: \_\_\_\_\_



Received \_\_\_\_\_

Processed \_\_\_\_\_

App/Deny \_\_\_\_\_

Notified \_\_\_\_\_

<b>INFO.</b>	Applicant Name: _____	Date of Birth: _____
	Social Security #: _____	Driver's License #: _____
	Passport/Alien #: _____	State: _____
<b>EMPLOYMENT HISTORY</b>	Current Employer: _____	Phone: _____
	Address: _____	Time Employed: _____
	Position: _____	Annual Salary: _____
	Supervisor's Name: _____	
	Previous Employer: _____	Phone: _____
	Address: _____	Time Employed: _____
	Position: _____	Annual Salary: _____
	Supervisor's Name: _____	
	Military Rank: _____	Serial #: _____
	Commanding Officer: _____	Time In: _____
	Other Income Source: _____	Amount: _____
<b>RESIDENCE HISTORY</b>	Current Address: _____	Phone: _____
	(If military, home of record) _____	Monthly Payment: _____
	Dates of Residency From: _____	To: _____
	Landlord/Mortgagee: _____	Phone: _____
	Previous Address: _____	Phone: _____
	_____	Monthly Payment: _____
	Dates of Residency From: _____	To: _____
	Landlord/Mortgagee: _____	Phone: _____
<b>BANK</b>	Checking Account #: _____	Savings Account #: _____
	Bank: _____	Bank: _____
	Branch: _____	Branch: _____
<b>OTHER INFORMATION</b>	# Automobiles _____	
	Make: _____ Model: _____ Year: _____ Tag/State: _____	
	Make: _____ Model: _____ Year: _____ Tag/State: _____	
	# Occupants (including self) _____ All occupants 18 years of age or older must complete an application.	
	Other Occupants Name: _____ Age: _____ Relation: _____	
	Name: _____ Age: _____ Relation: _____	
	Name: _____ Age: _____ Relation: _____	
	Name: _____ Age: _____ Relation: _____	
	# Pets _____ Description (breed, size, color, weight) _____	
	Description (breed, size, color, weight) _____	
	Emergency Contact Information	
	Name: _____ Address: _____	
	Phone #: _____ Alternate Phone #: _____	
	Have you or any occupant of your household at any time and in any place ever been charged with, arrested for, or convicted of a criminal offense? _____ YES _____ NO	
	If the answer to the previous question is yes, state the date, place and nature of the criminal offense for which you or your occupant were charged, arrested or convicted and state the outcome of that charge, arrest or conviction:	
<b>INITIAL</b>	I (we) hereby make application to lease apartment number _____ at _____ for the term of _____ months and _____ days beginning _____ 20____ for the rental amount of \$_____ per month in advance and deposit here with the sum of \$_____ as security deposit plus \$_____ to cover the actual cost of a credit report. The security deposit is to be refunded to me unless this application is accepted within a reasonable time from the date thereof. <b>It is understood that the credit report fee is non-refundable.</b> As an inducement to the owner of the property to accept this application, I warrant that all statements above set forth are true.	
	If you accept this application and deliver a lease to me (us) for execution on the above terms, in the form as inspected and read by me (us) in your office prior to executing this application, I (we) shall within seven (7) days thereafter execute and deliver the same to you and deposit with you simultaneously a sum equal to the first full month's rent. If I (we) fail or refuse to execute and deliver the said lease to you within the seven (7) day period, then you shall be entitled to withhold from my (our) security deposit all actual damages and loss of rent suffered by you as a result of my (our) failure to execute said lease.	
	If within fifteen (15) days of the first to occur of <b>occupancy or signing a lease</b> , I (we) decide to terminate the tenancy, you may also retain that portion of the security deposit which represents the loss of rent and actual damages, if any, resulting from my (our) action.	
	I (We), upon written request made within fifteen (15) days of my (our) occupancy, shall be provided with a written list of all existing damages in the rental unit.	
	I (We) have the right to be present when the landlord or his agent inspects the premises to determine if any damage was done to the premises upon our vacating, if I (we) notify you by certified mail, fifteen (15) days prior to the date of moving, of our intention to move, the date of moving and my (our) new address; that upon receipt of notice you shall notify me (us) by certified mail of the time and date when the premises are to be inspected by you, which shall occur within five (5) days after the date of our moving, as designated in our notice.	
	All applicable provision of Maryland law as set forth in the aforementioned lease agreement which you have reviewed are incorporated by reference herein.	
	This application shall not be binding upon the owner until accepted in writing. The delivery of a lease to the undersigned for signature shall not be construed as an acceptance of this application nor shall such lease be binding upon the owner until it has been executed on the owner's behalf and delivered to the undersigned.	

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Earnest Money Dep. Paid: \_\_\_\_\_ Check #: \_\_\_\_\_ Other: \_\_\_\_\_ Date: \_\_\_\_\_

Application Fee Paid: \_\_\_\_\_ Check #: \_\_\_\_\_ Other: \_\_\_\_\_ Date: \_\_\_\_\_

Apartment # Held: \_\_\_\_\_ Rent Amt. \_\_\_\_\_ Unit Type: \_\_\_\_\_ Move In: \_\_\_\_\_